



VIKING VILLAGE

GUEST MANUAL

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WELCOME LETTER

Welcome to Camp!

We are happy to host you this season and will do our best to make your time here as enjoyable as it can be! In an effort to better inform guests of our policies, procedures, and activities, we have developed this manual. We hope it will serve as a quick reference to answer questions you may have. On behalf of the staff here at Viking Village, we hope you have a wonderful stay filled with good old fashioned fun and relaxation. If we can be of any assistance, please do not hesitate to reach out!

Your camp hosts,

Trae and Ali Skinner

Tim and Catherine Quarles

GENERAL INFORMATION

PAYMENT

We take payment in the form of credit cards, checks, or cash. Please find a staff member to make a payment on your account. The entire balance due must be paid by the time of check in.

PROPERTY

Please respect camp property. If you need assistance with a spill or maintenance issue, please let us know. We are more than happy to help.

BOOKING AND DEPOSITS

At the time of booking, we will collect a deposit (\$200) to confirm your stay. While we will do our best to be amenable, this deposit is not refundable after booking.

REGISTRATION

All guests **MUST** be registered with staff. People are allowed to come visit camp, but please make the staff aware of this visit. If there were to be an emergency, it is imperative that we know how many people are on the property.

CELL PHONES AND COMPUTERS

At camp we believe in unplugging to connect with those around us. In order to continue this great environment we ask that you keep usage of cell phones and computers to a minimum, especially in public spaces.

FLASHLIGHTS

Each cabin is equipped with a flashlight in case of a power outage, but we encourage guests to bring their own to aid in getting around camp in the evenings.

CANDLES

Candles (or any flames other than for cooking or campfires) are strictly prohibited from being used on camp. Our property and buildings are historic and the risk of a fire is too great to allow candles. Thank you for your cooperation.

WATER AND SEPTIC

The water on site is potable and can be consumed safely. However, as we are a rustic, historic property, please take care with our pipes and septic systems: If it's yellow, let it mellow. If it's brown, flush it down. Please never flush anything other than toilet paper. Trash receptacles are available in your bathroom for additional needs. Thank you.

LAUNDRY

We do not have laundry services on site for guest use. Please visit Bear in a Tub in Eagle Bay if you need to do laundry while here.

QUIET HOURS

Quiet hours at Viking Village are from 10pm to 8am. We ask that everyone remains respectful of these hours. If complaints are made to staff and/or the office, we will have to respectfully ask you to quiet down.

TRASH AND RECYCLING

Please bring your own trash and recycling to the dumpster on site by the parking lot. Thank you for picking up after yourselves. As we are located in the Adirondacks, keeping our environment tidy and free from litter is important. If you need garbage bags, please ask a staff member.

SUPERVISION OF CHILDREN

While we understand that camp is a place of exploration, independence, and fun, we do ask that children are supervised while on camp. There is no substitution for proper supervision when in the water. Guardians (or a responsible adult over the age of 18) must be present when children are at the waterfront. We do not have lifeguards on duty, so please recognize that any water activities are done at the guest's own risk.

PET POLICY

We do not allow pets on camp for a variety of reasons. Thank you for your cooperation.

VEHICLE USE AND PARKING

Vehicles must be parked at the specified locations. Trailers must be parked in the lot on the side of the road. Please do not use your vehicles to drive on paths around camp or park beside your cabin.

SMOKING

Smoking is allowed, but please note that it is a New York State law that prohibits smoking inside any structures. Due to our historic and family-friendly programming, we ask that you use common sense when smoking outdoors at camp. Management reserves the right to respectfully ask anyone to move locations if complaints come around.

ALCOHOL

We do not provide, sell, or serve alcohol at Viking Village. However, you are more than welcome to bring your own. Please refrain from having glass containers by the waterfront (docks, boats, or beaches). The legal drinking age in New York State is 21 years old.

AFTER HOURS EMERGENCIES

There will be at least one designated staff member on call each night. If there is something that needs immediate addressing, please call 315-210-4034 and LEAVE A MESSAGE. If we do not answer, know that we check messages immediately. Additionally, there is an emergency after hours doorbell located right outside the side door of the hotel. Hit that and we will come running.

EMERGENCY PROCEDURES

FIRE EMERGENCY

In case of a fire, evacuate the cabin/building immediately. Notify a staff member immediately or call 911. Please gather in the parking lot for a headcount with emergency services.

LOST CAMPER IN WATER

If you are unable to find a fellow camper during a waterfront activity, please notify a staff member immediately. They will initiate a search procedure and notify local authorities.

LOST CAMPER IN WOODS

If you are unable to find a fellow camper during a camp activity or while you are exploring the region off-site, please notify a staff member or call 911.

FIREWORKS

We do not allow fireworks to be set off by guests. With regards to the age of our buildings, the inherent danger of fires, and our insurance carriers, we cannot permit the use of fireworks.

SMOKE AND CARBON MONOXIDE ALARMS

These alarms are required by the Department of Health and Building Codes. If an alarm goes off in your cabin, please evacuate and notify a staff member. Never disconnect an alarm. If you need assistance concerning an alarm, please ask a staff member. If it is clear there is no real emergency, you can quiet the alarm for a few minutes by holding down the reset button for a few seconds.

ACTIVITY INFORMATION

WATER ACTIVITIES

Boating is fun, but is inherently dangerous. For your protection and safety, New York State requires a personal flotation device be worn by each person in the boat. We do not recommend boating after dark. Absolutely no boating is allowed at any time within the swimming area.

The swimming facilities at Viking Village are not supervised by a lifeguard or other responsible person. In place of on-site supervision, this facility has established a series of safeguards to be followed by all guests.

We are required to notify you of these rules, to ensure that water rescue equipment is beachside and that the swimming area is maintained in a sanitary manner. In the interest of your safety and that of your guests, we require you to follow these rules:

Please read the safety rules located at the entrance and outlined in this brochure. If you have any questions, we will be happy to discuss them with you.

- **NEVER SWIM ALONE.** A minimum of two adults 18 years of age or older, must be present whenever this swimming facility is in use.
- **THERE IS NO SUBSTITUTE FOR ADEQUATE SUPERVISION.** Children under 16 years of age must be accompanied to the bathing facility by a parent or guardian with at least one adult remaining on the deck.
- **IN AN EMERGENCY, NOTIFY THE FACILITY OPERATOR AND CONTACT HELP IMMEDIATELY.** A free telephone is provided at this facility. Telephone numbers for the nearest emergency medical service are posted.
- Only use this facility during posted hours of operations.
- Don't drink alcohol and swim.

Injuries can be prevented and safety is everyone's responsibility. If you notice any problems with the water quality or the absence of safety equipment, please notify us at once.

LAND ACTIVITIES

Traditional camp activities are scheduled each day. Please see the chalkboard outside the camp office to see options for that day. Activities include but are not limited to: Arts and Crafts, Hiking, Sports and Games, BINGO, Trivia, Candle Making, Karaoke, and many others.

EVENING PROGRAMS

Evening Programs at Viking Village vary by week and weather! For your week's daily schedule please see the board outside the office building behind the Main Hotel building or ask a staff member!

NATURAL ENVIRONMENT

BEARS

Please be mindful that we are in a largely wooded area. Because of this, the existence of bears is a reality. Trash and recycling **MUST** be stored indoors or placed in the designated dumpsters before dark. If you see a bear, please do not approach. Go to the nearest building and stay there until they have left. Since we have fun and make noise, we will most likely deter the curiosity of bears. Black bears are pure muscle, but are easily scared. Staff members will assist in chasing a bear away if necessary.

ANIMALS

It is illegal to feed wildlife. Deer, squirrels, and chipmunks are just a few animals you may see during your stay. Please let the wildlife be wild. We are living in their world so please be respectful and leave them be.

HIKES

If you are interested in going on a hike during your stay, please feel free to ask staff members about their favorite local hikes! We'd be happy to recommend hikes of varying lengths and ability levels. Some of our go-to hikes are Bald Mountain, Rocky Mountain, and Hidden Peak in Fern Park.

Thank you again and we hope you enjoy your time at Viking Village!
As always, if you have any questions or concerns, please find a staff member or stop by the camp office. Thanks!